



## **Comments, Suggestions and Complaints Form**

I am making a:      Comment       Suggestion       Complaint

**Name:**

**Address:**

**Telephone:**

**Email:**

**Name of the service you use:**

### **What would you like to tell us about?**

Please give as much detail as possible, including dates and the names of people involved. This will help us to respond to you more quickly.

### **What action would you like us to take?**

**Date:**

Thank you for taking the time to share your comments, suggestions and complaints with us.

Please either hand this form to a member of staff or send it to:

Missing Link, Part 2nd floor, Embassy House, Queens Avenue, Bristol, BS8 1SB

For office use only:

Received by:

Date received:

Ref No: